

**Affirmative Action Voluntary Information**

Completion of information below is voluntary

**We consider all applicants for positions without regard to race, color, religion sex, national origin, citizenship, age mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.**

To be completed by applicant on a voluntary basis. Not for interview purposes. To be filed separately from application.

In an effort to comply with requirements regarding government record keeping, reporting and other legal obligations that may apply, we invite you to complete this applicant data survey. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that this survey is not a part of your official application for employment. It will not be used in any hiring decision. The information will be used and kept confidential in accordance with applicable laws and regulation.

Please Print

Position(s) applied for \_\_\_\_\_

**Referral Source**

- Walk-in
- Employee
- Advertisement-Source \_\_\_\_\_
- Government Employment Agency
- Relative
- Private Employment Agency
- School

Name of person who referred you (if applicable) \_\_\_\_\_

**Applicant Information**

Name \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip Code

Male  Female

**Please check one of the following Equal Employment Opportunity Identification Groups:**

- White (not of Hispanic origin)
- American Indian/Alaskan Native
- Black (not of Hispanic origin)
- Asian/Pacific Islander
- Hispanic
- Multiracial (parents of different races)  
**THIS IDENTIFICATION GROUP IS RECOGNIZED ONLY IN MICHIGAN**

**For Administrative use Only**

Position(s) applied for  Available  Not Available

Other positions considered for \_\_\_\_\_

Hired  Yes  No

Position hired for \_\_\_\_\_ Date of hire \_\_\_\_ / \_\_\_\_ / \_\_\_\_

From the EEO job classifications listed below, which one best describes the position filled?

- Officials and Managers
- Professionals
- Technicians
- Sales Workers
- Office and Clerical Workers
- Craft Workers (skilled)
- Operatives (semi-skilled)
- Laborers (unskilled)
- Service Workers

Notes \_\_\_\_\_

Completed by \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_